

Volunteers

The district recognizes the valuable contribution made to the total school program through the volunteer assistance of parents and other citizens. These contributions can be made in a variety of settings both during and after school hours. In working with volunteers, district staff will clearly identify needs, define responsibilities, set schedules and explain expectations.

The district also recognizes that organizing and monitoring volunteer activities requires the attention, time and support of district staff charged with supervising volunteers and administering school programs. Efforts to involve volunteers will balance the benefits of volunteering with the challenges that come with additional staff responsibilities.

The superintendent will be responsible for developing and implementing procedures for the utilization of volunteers. The selection and use of volunteers will be consistent with those policies and procedures as specified in Policy 5005, *Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval*. Appropriate limitations will be placed on volunteers and volunteer activities to maintain student safety, confidentiality and the orderly operation of classrooms.

The district also recognizes a clear distinction between volunteering and more passive activities such as classroom observations (see policy [4200](#)), attendance at assemblies, and participation in other school events.

Cross References: 5005 - Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
 4200 - Parent Access and Safe and Orderly Learning Environment

Legal References: RCW 43.43.830-840 Washington State Patrol background checks
 WAC 446-20-285 Employment — Conviction Records

Adoption Date:
Classification: **Discretionary**
Revised Dates: